

## LEP - Enterprise Zone Governance Committee

**Minutes of the Meeting held on Monday, 9th July, 2018 at 2.00 pm at the Lancashire Energy HQ, Squires Gate Lane, Blackpool FY4 2QS**

### Present

David Taylor (Chairman)

Mark Rawstron

Councillor Mark Smith

### Observer

Katherine O'Connor, BEIS

### In Attendance

Jo Ainsworth, LEP and Special Projects Finance Manager, Lancashire County Council  
Nick Gerrard, Growth and Prosperity Programme Director, Blackpool Council  
Rob Green, Head of Enterprise Zones, Blackpool Council  
Martin Kelly, Director of Economic Development and Planning, Lancashire County Council  
Andy Milroy, Senior Democratic Services Officer, Lancashire County Council  
Kathryn Molloy, Head of LEP Coordination, Lancashire County Council

### 1. Welcome and Apologies for Absence

The Chairman, David Taylor, welcomed all to the meeting. Apologies for absence were presented from Edwin Booth, County Councillor Geoff Driver CBE, Professor Mark Smith and Councillor Simon Blackburn. Councillor Mark Smith attended the meeting in place of Councillor Simon Blackburn.

### 2. Declaration of Interests

None

### 3. Minutes of the meeting held on 10th October 2017

**Resolved:** The minutes of the Enterprise Zone Governance Committee meeting held on 10<sup>th</sup> October 2018 were approved as an accurate record and signed by the Chairman.

#### **4. Matters Arising**

None

#### **5. EZGC Terms of Reference**

Martin Kelly, Director of Economic Development and Planning, Lancashire County Council, presented a report (circulated) which provided an update on work programming in relating to the Committees Terms of Reference.

It was highlighted that the purpose of the report was to generate a discussion on re-focusing the Terms of Reference of the Enterprise Zone Governance Committee with the aim of shaping an agreed work programme.

**Resolved:** The Enterprise Zone Governance Committee

- (i) Authorised officers to liaise with the Chairman to create an outline work programme to advance the Lancashire Advanced Manufacturing and Energy Cluster with a focus on progressing and adding value to the work of the Cluster as a whole, and, to support the delivery of individual Enterprise Zone commercial and investment plans.
- (ii) Requested that the new work programme be presented to the next Committee meeting for approval.

#### **6. Any Other Business**

None

#### **7. Date of Next Meeting**

It was noted that the next meeting of the Committee was scheduled to be held on Thursday 27<sup>th</sup> September 2018, at 2pm in Room CH1:15 at County Hall, Preston however, it was discussed that Committee Members would find it useful to visit other Enterprise Zone sites and that it was requested to host the September meeting at the Samlesbury Enterprise Zone in the Academy for Skills and Knowledge.

#### **8. Exclusion of the Press and Public**

*At this point the Enterprise Zone Governance Committee approved that the meeting move into Part II, Private and Confidential, to consider the remaining report as it contained information defined as confidential or exempt in accordance with the relevant paragraph of Part I to schedule 12A to the Local Government Act 1972 as set out in the report. It was considered that in all the circumstances of the case the public interest in maintaining the exemption outweighed the public*

*interest in disclosing the information.*

## **9. Blackpool Airport Enterprise Zone Progress Report**

Councillor Mark Smith, Rob Green, Head of Enterprise Zones and Nick Gerrard, Growth and Prosperity Programme Director (all Blackpool Council) introduced a private and confidential report regarding Blackpool Airport Enterprise Zone which provided the Committee with a progress update.

The report provided updates on the Masterplan for the site, Delivery and Implementation, Marketing Activity, Governance, Enquiries and Development, Site Access and other key developments.

In addition, the Committee was asked to approve and endorse for submission to the Ministry of Housing, Communities and Local Government, a Blackpool Airport Enterprise Zone Delivery Implementation Plan and Marketing Strategy. The Committee was also asked to approve a modified Governance Structure for Blackpool Airport Enterprise Zone.

**Resolved:** The Enterprise Zone Governance Committee

- (i) Noted the contents of the report.
- (ii) Approved and endorsed for submission to the Ministry of Housing, Communities and Local Government the Blackpool Airport Enterprise Zone Delivery Implementation Plan (attached at Appendix 'A' to the report) and the Marketing Strategy (attached at Appendix 'B' to the report); and
- (iii) Approved the modified Governance Structure for Blackpool Airport Enterprise Zone (attached at Appendix 'C' to the report).

## **10. Hillhouse Technology Enterprise Zone - Update Report**

Rob Green presented a private and confidential report (circulated) to the Committee which provided an update on Hillhouse Technology Enterprise Zone.

The report provided updates on all aspects of the Hillhouse Technology Enterprise Zone including Masterplan developments, Delivery and Implementation, Marketing Strategy, Marketing Activity, Governance and enquires received for the site.

**Resolved:** The Enterprise Zone Governance Committee noted the report as presented.

**11. Samlesbury Aerospace Enterprise Zone**

Kathryn Molloy, Head of LEP Co-ordination, Lancashire County Council provided a private and confidential oral update on Samlesbury Aerospace Enterprise Zone developments.

The update included latest site developments led by BAE Systems and an update on the Advanced Manufacturing Research Centre.

**Resolved:** The Enterprise Zone Governance Committee noted the oral update provided.

**12. Warton Aviation Enterprise Zone**

Kathryn Molloy provided a private and confidential oral update on the Warton Aviation Enterprise Zone which included an update on companies that had recently moved in on site.

**Resolved:** The Enterprise Zone Governance Committee noted the oral update provided.

**13. Reporting to Lancashire Enterprise Partnership Board**

It was noted an update on the Enterprise Zones will be provided to the next LEP Board meeting.